## MONTANA CERTIFICATE OF ELIGIBILITY (COE) PROCESS



Highly trained recruiter or advocate/recruiter interviews family or youth to determine eligibility



Local operating agency (LOA) site director reviews all COEs for accuracy and completeness



Original COE sent to state educational Agency (SEA)



COE Information entered into New Generation System (NGS) at LOA



Copy of COE filed at LOA



SEA reviews original COEs SEA also reviews COEs during monitoring of LOAs



State recruitment coordinator/local site director re-interviews Migrant family or youth of selected random COEs



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